The Windsor Club Members Committee Committee Minutes Tuesday 16th June 2015

Nick Pellew, Wade Kirkaldie, , Mark Quinton, Jonathan Posner, Emma Summersgill, Caroline **Attendees:**

Wise, Matt Fleming, Andy Stangroom (just!)

Apologies: Angela Dare-Batten, Terry Carter, Dave Howell, Alex Davis

Members: Ken Nichols

Copied to: Staff

		Action
1.	ATTENDING MEMBERS WISHING TO ADDRESS COMMITTEE	
	Ken Nichols – Junior Squash Coaching (see Squash section).	
2.	MINUTES	
	Wade Kirkaldie agreed to take the Minutes of the meeting.	
3.	LAST MEETING MINUTES	
	The minutes of the last meeting on 12th May were accepted as a fair and accurate record	
	of the meeting. One amendment regards Ops Issues – Awaiting Ladies' Sauna (control	
	unit) quote from Adam Clark.	
4.	OUTSTANDING ACTIONS FROM PREVIOUS MINUTES	
	Actions picked up within these Minutes.	
5.	FINANCE UPDATE	
	The Club made a useful profit of just over £5K in May despite membership numbers	[Nick]
	decreasing and the indications for the accounts for the year are that we will have made a	
	profit of around £50K	
6.	MEMBERSHIP UPDATE	
	Please see TWC Membership Numbers xls attachment	[Wade]
	May numbers: DDs down 4 to 341. Actual membership number down 2 from April to 425.	
	May 2014 numbers: DD No = 416. Actual membership number = 491.	
	April 2015 recorded our largest drop (24) in membership.	
	May 2015 saw our largest increase in temp membership (17).	
	Note: Numbers now recalculated to include Couple and Group memberships which come under one DD.	
	Banner (marketing) – posts & banner required. Mark & Jonathan to action.	Mark,
	burner (marketing) posts & burner required. Wark & sonathan to detion.	Jonathan
7.	MAJOR OPS ISSUES	[Wade,
	a) Complaint from Petworth Court to RBWM (ref. JW1550G) re hedges/trees over	Mark]
	growing Helston Lane – hedge cut back and left message with RBWM, who have not replied!	
	b) Strong Email request from Robin Hughes to cut back hedge on his Mencap site. Took 3 persons a day to carry out.	
	c) Club Cleaning: A few members have reported that the Studio and Ladies C/Room need better cleaning:	
	i. Ask AY if he can concentrate on certain areas	Mark

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	 ii. Hire additional help – couple of hrs/day to do Gym, Studio & Ladies C/Room. Also try Indeed.co.uk d) Changed energy supplier from Gazprom to Extraenergy to save £££. e) Removed lower court air vent covers – top covers to be removed in the next week. f) Received quote from Talking Business for Fibre BB. Old contract has surplus phone lines so a saving of aprox £90-100/month should be achievable. Wade to arrange. g) Periodic Fixed Cable Testing (20%/year) – aprox £1500-2000 – overdue now. Was delayed due to closure date, but requires actioning re building insurance etc. Nick to check insurance and Wade to action. h) Roof/windows leaking x2 in bar area – on Maintenance Task list. i) New Coffee Launch: includes price change & Barista courses (free). 	Jonathan Wade Wade Nick Wade Angela, Mark
8.	STUDIO & SPIN UPDATE New Studio Timetable on 22 nd June. New instructor, Gabriella, Wed mornings – 09:30 Dynamix & Saturday Spin. Also Rosie taking a Sunday Spin & Callum taking classes (thank you to Callum in covering at late notice). Agreed club will pay for Callum to do course. New Mats needed for Studio – Mark will order. Spin Room needs "heat reflector" film for windows to reduce heat in Summer. 3M?	Mark
9.	GYM UPDATE Agreed to purchase an extra Squat Rack (~£300). Mark to purchase. Hired Cross Trainers – can we buy off 20:20? Mark to ask. Complaints regard weights being left out and not tidied away – Chairman to draft letter to Jack.	Mark Nick
10	 SQUASH UPDATE a) 1st Team in top division – struggling with four losses (three 2-3!). b) 2nd Team in Div3B – won 3 out of four and are in 2nd position. c) Two Winter teams and one Vets team will be entered into the Winter Berks Leagues. d) Junior Squash Coaching – who will take over once Ken departs? Alex Gray helps out at present but is only Level 1 coach. Need to have a Level 2 on site. Simon Rodwell has expressed an interest in helping out. e) DBS (CRB) Checks – Junior coaches must have this. Agreed to have checks done for staff so Committee and Castle Members Ltd are covered. Emma suggested TMG. England Squash? Nick to action. f) Court Walls – need plastering in places. Mark to ask Lewis Donovan. g) There appears to be a certain amount of bad feeling s regards recent email exchanges between the RBSRA Squash committee which is going to make the upcoming AGM on Wednesday 24th interesting!? h) Mens Squash team committee (AndyS, AndyB, Wade & Mark) meeting Thursday to review teams etc 	Mark Nick Mark
11	social events a) Possible BBQ for final Tuesday Summer Teams evening – 4 th August. b) Friday Nights – Angela will suggest some food categories, eg Curry, Sushi etc c) Committee Bar Tab – Agreed that committee members could sign for a round of	Mark Angela

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	drinks for members at bar. This is not to exceed £20/month per committee member	
	and needs to be recorded in a book.	
12	LIDDATE ON CLUB CLOCURE / NEW CLUB	
12	 UPDATE ON CLUB CLOSURE / NEW CLUB a) Planning decision expected by 20th July. Wade has left three messages for the 	
	planning officer, Alistair De Joux, regards progress.	
	b) Wade contacted Thames Water regards new sewer – no one knew anything regards	Wade
	scheduled works! Official portal helpdesk call logged. Wade will report back any TW	
	reply.	
	c) Wade contacted Dianne Charlton, planning officer for existing Care Home application,	
	and discussed its progress etc. Dianne had no additional information regards Thames	
	Water start date etc.	
	d) To date, RBWM Planning website has recorded 81 letters/notes of support and 12 objections. Support/objections will be taken into account up to the decision date.	
	Planning dept has advised that applicant should submit additional information to	
	include a Transport Assessment. This has been agreed and is underway.	
	e) Club closure date? Nothing confirmed by Robin Hughes. There is a high probability	
	that Thames Water might not start the sewer works until September thereby	
	prolonging the club closure by some months?	
	f) Meeting with the Windsor Boys School's headmaster, Gavin Henderson, confirmed for	Wade
	Thursday 18 th June. This is an initial meeting to discuss if there is any possibility in	
	resurrecting the previous RFL club plans at the school. In March the school became a Multi Academy Trust, and formed the Windsor Learning Partnership with the Windsor	
	Girls School. They now control their funding and school site. Wade will report back.	
13	AOB	
	a) Nick agreed to prepare some PR words for local papers.	Nick
	b) Suggestion from CW to run happy hour – general consensus was to try a Tuesday.	
14	NEXT COMMITTEE MEETINGS	
	Thursday 16 th July	
	 Tuesday 11th August or Thursday 13th August 	
	 AGM – Tuesday 8th September 	